



Iowa Association of  
Family, Career and Community Leaders of America  
P.O. Box 1084  
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*Our mission is to promote personal growth and leadership development through family and consumer sciences education.*

**MINUTES FROM THE JUNE 7, 2017, IOWA FCCLA BOARD OF DIRECTORS  
REGULAR MEETING**

**CALL TO ORDER**

The regular meeting of the Iowa FCCLA Board of Directors was held on Wednesday, June 7, 2017, at 10:00 AM, at DMACC, the Vice-President being in the chair and Secretary being present.

**ROLL CALL**

**Voting Board Members in Attendance:** Vickie Anstey, Alison Hertenstein, Sherry Vogel, Nicole Kallal, Lindsey Beecher, Isabelle Warner, Phil Carey, Kelsie Engelken, Nick Greiner, and Kendra Gansen.

**A quorum has been reached to conduct business of the Association.**

**Ex-officio Members in Attendance:** Timothy Marx, Lisa Stange, Janet Mann, and Jill Krall.

**Guests in Attendance:** Allison DeVoe, Jessica Williams, Ben Hennessy, and Abby Blaine.

**APPROVAL OF AGENDA**

Nick Greiner moved that “the agenda be approved for business with the amended additions” was adopted.

Isabelle Warner moved that “the Consent Agenda be approved” was adopted.

**FINANCES**

**Financial Report**

It is recommended that the Executive Council of the Board meet with Lisa Thetter in a potential partnership.

For some number of years a new gavel and officer guards have been ordered every year for the State Executive Council. It is noted that even though it is not a large amount of money spent, that it does add up. The current SEC members present were asked what they would do with their guards and gavel and they said that they would go in a box and never look at

them again. WITH THAT BEING SAID, the current gavel and guards are to be passed down to the incoming officers.

**ACTION:** Motion by Kelsie “to approve the recommended Fiscal 2018 budget the Finance Committee put together.”

**ACTION:** Motion “that the Executive Council of the BOD meet with Lisa Thetter to discuss the opportunity of raising funds on behalf of FCCLA” was adopted.

**NEW BUSINESS**

**Step 1 Webquest & Power of One Application ..... Timothy**

Offer and outstanding application award. Share at FLR with advisers.

**ACTION:** Motion by Sherry Vogel “to have the Step 1 Webquest and Power of One application completed by August 23” was adopted.

**Contracted Services with TRI Leadership (beyond Fall 2017) .....**

Jonton’s Speaker’s Bureau \$2,500, Ed Thomas Foundation

Aaron Davis - \$1,5000

John Cordes

Patty Hendrickson

Craig Hill +++++

Bill (training)

Two speakers at SLC

**Website Renewal .....**

The current website we have has now been up and running for approximately one year.

There have been a lot of compliments on how professional it is as well as how user-friendly it is for advisers and members. It is a constant work in progress!

**ACTION:** The motion by Nikki Kallal “to renew the website for the upcoming year as approved in the budget” was adopted.

**Post-Secondary Chapter Representative on the Board of Directors .....**

There was discussion among the BOD that since there may be a post-secondary chapter that there be a position on the BOD for a representative from that group.

The BOD suggested the following possibilities for that representative: the representative serve nothing less than a two-year term (if a position is created for them), the

representative is invited as a non-voting member, or the BOD encourage the representative to attend the BOD meetings since they are a public meeting and place them on the agenda.

**ACTION:** The motion by Sherry Vogel, “to invite a post-secondary member to attend the meetings as a guest whom is appointed by Troy” as approved.

**Format of Policies & Procedures Manual ..... Timothy**

Timothy, as well as other members of the Board, are concerned that the current Policy and procedures manual is not clearly written for ease of interpretation. Timothy has conducted research the last few months in regards to the type of content that should be the manual - the manual needs policies [which state the expectation the Association has for its members] and procedures [steps members take to meet the expectation] - and a format that looks professional and consistent.

**ACTION:** Motion by Nick Greiner, “to suggest the Policy and Procedures Committee to adapt the current policy manual to the suggested format” as adopted.

**STAR Event Policy .....**

**State Membership Dues for Post-Secondary Chapters .....**

At this current point in time the Iowa Association does not have membership dues established for post-secondary members. The Board will need to discuss this in the future and propose a Bylaw amendment to be placed before the members at the 2018 State Leadership Meeting for approval.

**ACTION:** This has been tabled until the next meeting.

**IFCSE Conference..... Lisa Stange**

There is a concern that there is a minimal presence at the IFCSE conference that there isn't a strong presence at this conference.

Vickie and Sherry will cover the booth for this year. AT the February meeting discuss this booth opportunity.

**Credit Card ..... Lisa Stange**

There is concern for asking Association employees to “front” the cost for expenses such as hotel rooms, as well as other line items within our budget. There is concern from Pat Thieben as a result of past mismanagement of this in other student CTSOs; however we are not them.

Iowa FCCLA did have a credit card in the past and a set of policies and procedures were drafted and adopted by the Board. The Policies and Procedures Committee will need to review those policies and procedures to make sure they reflect our expectations.

**ACTION:** Motion by Phil Carey, “to obtain an Iowa FCCLA credit card with the limit of \$3,000” as approved.

**Board of Directors Vacancies ..... Kristin Rockhill**  
**School Administrator**

**ACTION:** Motion by Phil Carey, “to have Lindsey serve a second term.”  
Lindsey accepted the request.

**Business & Representative**

**ACTION:** A general consensus among the BOD to ask Lisa Thetter to serve as a Business and Industry Representative.

The reason for this is because she is not only an alumni of FCCLA but she has grant writing skills, which may be beneficial to improve our financial situation.

**Officer Elections ..... Kristin Rockhill**  
**Nominations for Vice-President**

Sherry Vogel  
Alison Hertenstein

Voting was conducted by a show of hands. Sherry received 4 votes and Alison received 5 votes.

**Nominations for Secretary**

Sherry Vogel

Sherry was the candidate, of which she accepted the position as Board secretary.

**Committees ..... Kristin Rockhill**

The following committees will be established within the Board of Directors to help facilitating in accomplishing work to further improve the Iowa Association.

**Finance**

Kristin - chair  
Lindsey  
Phil  
Ben (SEC)

**Policies and Procedures**

Nick - chair  
Alison  
Anna (SEC)

**Recognition**

Sherry - chair  
Janet  
Kelsie  
Allison (SEC)

**Personnel**

**ADJOURNMENT**

**ACTION:** The motion to adjourn at 3:34 after the closing ceremony was adopted.

*Respectfully submitted by Timothy Marx*